

LEGAL NOTICE
CONSULTING ENGINEERING SERVICES
GULF SHORES INTERNATIONAL AIRPORT

The Airport Authority of the City of Gulf Shores intends to select a licensed consulting engineering firm to provide design and construction inspection services for a new Commercial Terminal for a 1–2 year period at the Gulf Shores International Airport. This is a project specific request for proposals and is not a 5 yr. General Consulting Contract. Professional services to be performed in general consist of detailed design and development of plans and specifications, engineering reports, cost estimates, and general supervision of the construction project.

Proposals from interested consulting engineering firms will be received by email at sfuller@flyjka.com until 9:00 a.m. local time, Tuesday, May 30, 2023.

The following factors will be used to evaluate the proposals:

1. Qualification and competence of the firm.
2. Firm's experience in the type of services being sought.
3. Capability of the firm to perform the service desired within an acceptable time frame.
4. Firm's familiarity and proximity to the Gulf Shores International Airport.
5. Availability of a qualified engineer with experience in airport design and construction work of similar nature.
6. A committee review of the consultant's performance record with clients from the last three (3) years, including all airport projects of a similar nature.
7. Evaluation of the firm's EEO policy.

A consultant selection committee will evaluate and rank the submitted proposals based on a rating scale, from which negotiations leading to a formal contract will proceed.

For details of the project and specific requirements relative to the proposal process, interested firms may contact Scott Fuller, Airport Director, Gulf Shores International Airport at sfuller@flyjka.com.

The Airport Authority of the City of Gulf Shores, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 41 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination of Federally- assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all proposers that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, Disadvantaged Business Enterprises (DBE's) will be afforded full opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of race, creed, color, sex, national origin, or handicap in consideration for an award.

**REQUEST FOR QUALIFICATIONS
CONSULTING ENGINEERING SERVICES
GULF SHORES INTERNATIONAL AIRPORT**

A. PROJECT DESCRIPTION

Design and construction of a new Commercial Terminal including schematic and final design and construction documents meeting Federal Aviation Administration (FAA) and other applicable standards. Additionally, site improvements to include parking facilities and ingress/egress to the new terminal will be included in the design services.

B. SCOPE OF ENGINEERING SERVICES REQUIRED

General Consulting including Planning and Programming, Surveying, Permitting, Design, Bidding Assistance, Construction Administration, Construction Layout, Architectural Design, Resident Representation, and Quality Assurance Testing, and other architectural, engineering, and consultant services as may be required to support the design and construction of a commercial airport passenger terminal.

C. DELIVERY OF STATEMENT OF QUALIFICATIONS (SOQ)

Proposals from interested consulting engineering firms will be received by email at fuller@flyjka.com until 9:00 a.m. local time, Tuesday, May 30, 2023

D. CONSULTANT SELECTION PROCEDURE

The Airport Authority of the City of Gulf Shores will appoint a consulting engineer selection committee which will select a consulting engineering firm. Statement of Qualifications submitted by the deadline established herein will be reviewed and evaluated by the committee in accordance with the following factors each of which will carry equal importance:

1. Qualification and competence of the firm.
2. Firm's experience in the type of service being sought.
3. Capability of the firm to perform the service desired within an acceptable time frame.
4. Firm's familiarity and proximity to the Gulf Shores International Airport.
5. Availability of a qualified resident representative or engineer.
6. A committee review of the consultant's performance record with clients from the last three (3) years, including all airport projects of a similar nature.
7. Evaluation of the firm's EEO policy.

The Committee will rank each factor on a scale of 1-5 (5-most qualified; 1-least qualified) point system. Rankings for each of the evaluation factors will be totaled and an overall most qualified firm, second most qualified, etc., will be identified (See sample "consultant selection sheet" attached). The top three (3) ranked firms may be invited to make an in-person presentation, be available for telephone interviews, or selection may be made from submitted proposals.

The firm selected as the overall most qualified will be expected to negotiate the fees for services with the Selection Committee and enter into a formal contract with the Airport Authority of the City of Gulf Shores. If reasonable negotiations fail with the most qualified firm, then the Selection Committee will negotiate with the second most qualified firm. If agreement cannot be reached with the second firm, the same procedure will be followed with the third, etc., until a satisfactory

agreement has been reached. Once negotiations have been terminated with any firm, that firm will not be contacted again relative to this project.

E. DBE PROGRAM

It is the policy of the Airport Authority of the City of Gulf Shores that Disadvantaged Business Enterprises (DBEs) shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with federal funds. All contractors providing professional services for the Airport Authority of the City of Gulf Shores shall take all necessary and reasonable steps in accordance with 49 CFR, Part 23, to ensure that DBEs have the maximum opportunity to compete for and perform contracts without discrimination on the basis of race, creed, color, national origin, handicap or sex.

F. CIVIL RIGHTS REQUIREMENTS

The Airport Authority of the City of Gulf Shores in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 41 U.S. C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination of Federally- assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all proposers that it will be afforded full opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of race, creed, color, sex, national origin, or handicap in consideration for an award.

G. ADDITIONAL INFORMATION

Additional information about the project may be obtained by contacting Scott Fuller, Airport Director, Gulf Shores International Airport at sfuller@flyjka.com.